# Guide to virtual volunteering

Helping inspire and enthuse the next generation



## Building a sustainable future workforce

In 2022 we will continue to provide meaningful interactions with industry, virtually, for people looking to progress into work across the country.

Through our workshops and work experience weeks, we will connect people with industry experts and provide them with an insight into the industry, all while developing their own employability skills.

By continuing to hold these sessions online, we can safely reach hundreds of people and provide them with vital support and training at a time they need it most.





## **Employability** workshops

Our workshops provide young people in education with the chance to hear from industry professionals with an hour online webingr.

In these sessions students will:

- Interact with industry professionals, by asking them questions about their job role / career journey
- Consider how their own skills could be transferred to the world of work
- Take part in a quiz about the food and grocery industry

Don't forget to tag us in your social media posts! #AttractDevelopThrive

Follow IGD on LinkedIn and Twitter **@fromIGD** 

#### What's involved?

The webinar will be run by an experienced facilitator. As a virtual volunteer, your role is to answer questions surrounding your job role and career journey and to give students any useful advice you may have.

Typical questions you may be asked during the webinar include:

- What does a day in your job role involve?
- What is your favourite and the most challenging part of your job?'
- What journey did you take from school, to where you are now?

The workshops are designed to give students guidance on the skills most valued in the workplace to help them get ahead, regardless of the career path they end up pursuing.



#### The 8 Key skills

We have identified eight key skills that we expect to be highly valued by our industry in the future – this is how we explain them to students:

ENTREPRENEURIAL

Being able to spot new opportunities, take risks and make them happen.

2 CREATIVE

Thinking without limits to come up with new and innovative ideas.

**3** PRACTICAL

Being good at physical tasks and being able to think about why and how things work. 4

DIGITAL

Using a wide variety of technology to communicate and find solutions.

5 LEADERSHIP

Being a confident and inspiring individual and motivating others to follow your ideas.

6

COMMUNICATION

Getting your ideas across clearly and listening carefully to others.

7
ANALYTICAL

Being able to look at information and identify the key points and insights.

8

**TEAMWORK** 

Being able to support your peers and work well with them in a group.

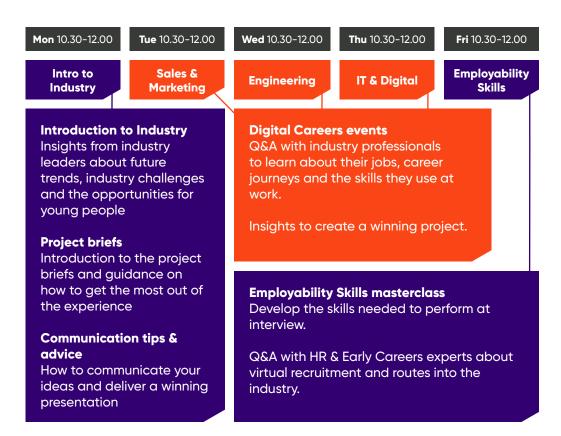
## Work Experience Weeks

Across the year we will host 4 work experience weeks, each comprising of 5 daily masterclasses, lasting 1.5 hours. These weeks are open to school students, education leavers and young unemployed people.

These weeks provide a deep dive into the industry, as well as the opportunity for attendees to develop their skills, build their confidence and take part in submitting a project! Volunteers across the week are required to have relevant job roles in the areas highlighted to the right.

#### Good to know:

- A professional facilitator delivers each masterclass
- You will be joined by 3 fellow volunteers
- Some preparation is required for volunteer bio and intro slides
- Briefing call and rehearsal provided ahead of the day



#### Why take part?

Virtual volunteering provides you the opportunity to support young people when they need it most, to share with them your passion for your work and to help support them to develop the skills they need to succeed in the workplace. We know you'll have a great time, but you'll also **make a difference**.

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Student "I joined on this webinar call and found the entire experience very interesting and engaging. I asked 2 questions and was very happy with the answers. In short this was a great idea."



Teacher "I thought the webinar was excellent and I have just sent the follow up materials out to the students who took part. Please do include us in any other opportunities from the Feeding Britain's Future Team - your delivery both at school and virtually is really excellent."

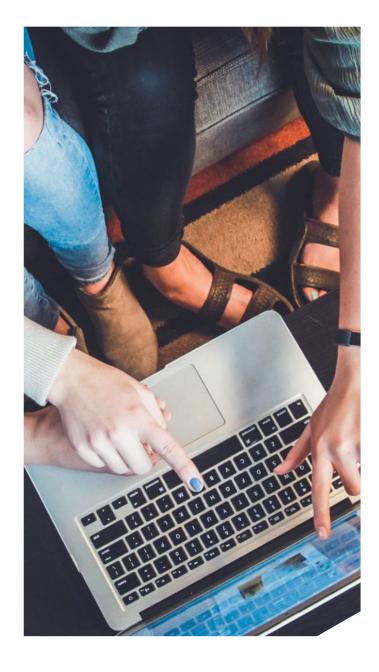


Industry volunteer "I enjoyed it, good to do something different. The virtual hosting really worked for me since the tech all worked well and the process was an efficient use of my time, the briefing was slick and useful, and I was impressed by Joe's facilitating skills!"



#### **Participating company**

"Volunteering is going to look quite different in the 'new normal'. There has never been a better opportunity to showcase our industry and the food heroes working hard to feed the nation right now and, in the months, to come."



#### **Volunteer quotes**

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I think the team
have done a great
job at adapting
this session to
on-line and Joe
was a great
facilitator. I
would certainly
recommend and
look forward to
supporting you
with more.

Head of Supply Chain, **Sainsbury's** 



56

LOVED todays session! I thought it was amazing and to have 300 young people attend was great.

HR Assistant, **Aldi** 



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I really enjoyed the session. I have only good feedback for the programme - it was very clear what our deliverables would be and the technology worked really well. I would definitely recommend to my colleagues!

Senior Scientist,

Mondelez International



## Useful information

- For both workshops and work experience weeks, volunteers are asked to join 15 minutes before the start time
- The participants will be able to see and hear you, but their webcams and microphones will be turned off
- Participants will have the chance to ask you questions via a question box, which the facilitator will monitor
- For those supporting a WE week masterclass, we ask that you attend a briefing call beforehand, to get used to the software, meet the facilitator and your fellow volunteers and to learn more about the content of the session
- For workshops no preparation is required. For Work Experience Weeks there is a little more prep needed but we are here to guide you and help with this

